



Aspen
Discovery

Change a Browse Category Title

12 Steps

Created by

Morgan Daigneault

Creation Date

May 12, 2022

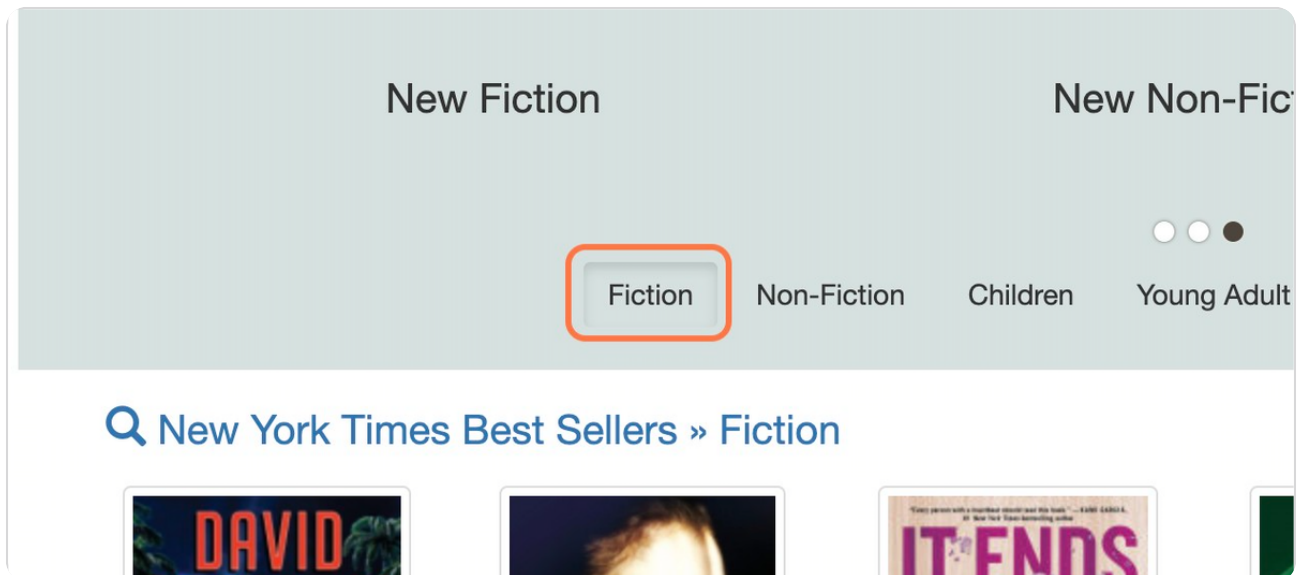
Last Updated

May 12, 2022

STEP 1

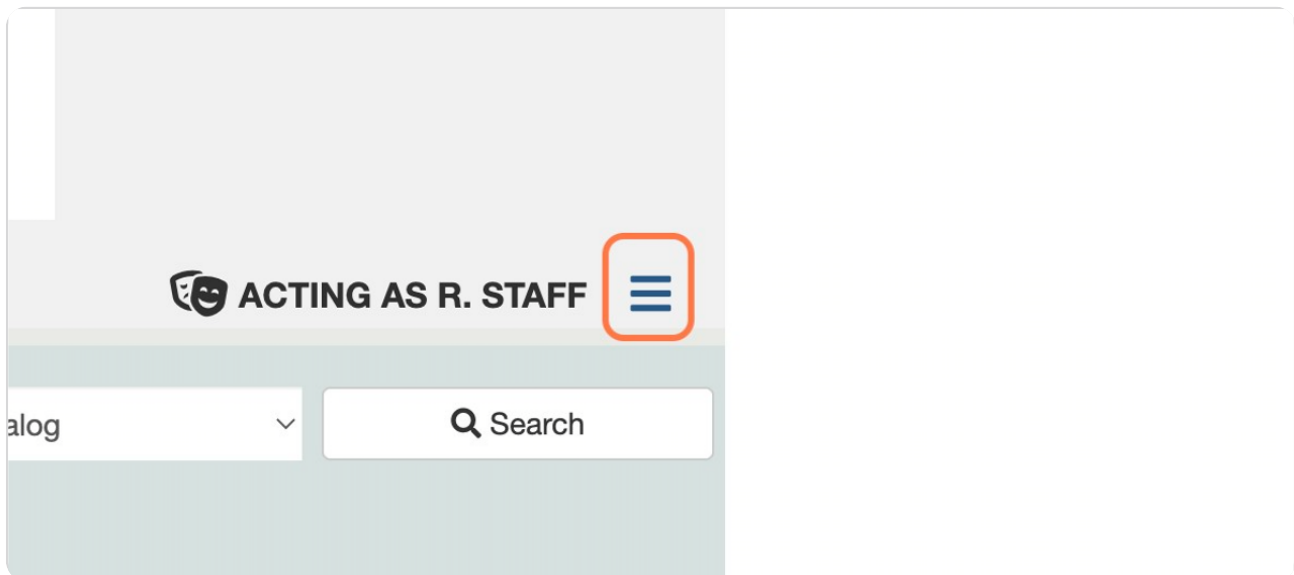
Sometimes you may want to re-name a browse category.

In this case, I originally titled this "Fiction" but I want to change it to "Adult Fiction."



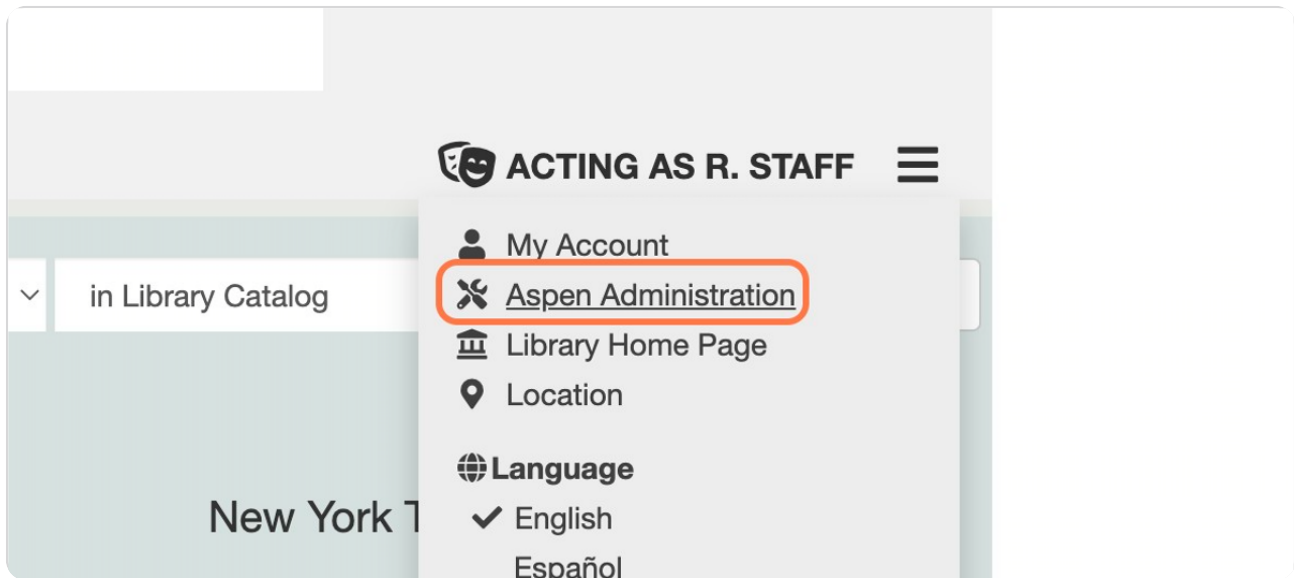
STEP 2

Click on the dropdown menu next to your username.



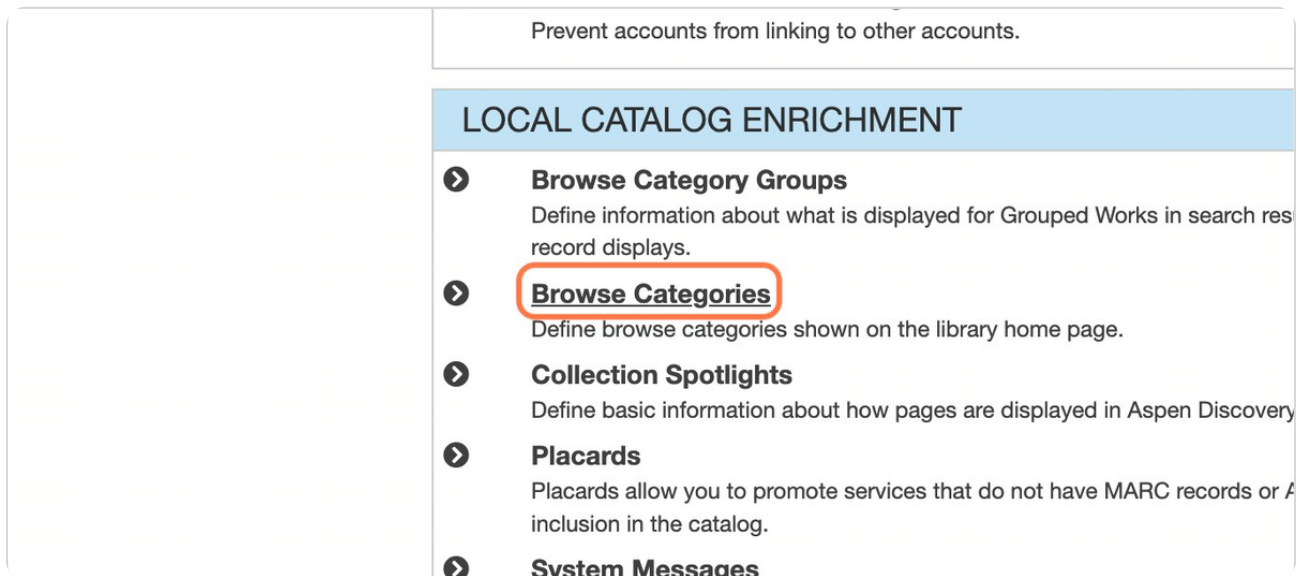
STEP 3

Click on Aspen Administration



STEP 4




Click on Browse Categories (under Local Catalog Enrichment)



STEP 5




Find the browse category you want to edit.

If the title alone isn't specific enough, the full Text ID will give you more information about which list this is. From the ID, I know it belongs to Reading library, and it's the NYT Best Sellers Fiction list.

<input type="checkbox"/>	 250				Library	Public	s
					Library	Library	c
<input type="checkbox"/>	 248	Fiction	reading_new_york_times_best_sellers_fiction	44	Selected	Reading	M
					Library	Public	s
					Library	Library	c
<input type="checkbox"/>	 167	New Adult Fiction	reading_new_fiction_new_adult_fiction	44	Selected	Reading	M
					Library	Public	s
					Library	Library	c

STEP 6

Click on the ID number with the pencil icon to edit the browse category.

Party Enrichment	<input type="checkbox"/>	 250	Children	reading_new_york_times_best_sellers_children
egration				
a				
ive	<input type="checkbox"/>	 248	Fiction	reading_new_york_times_best_sellers_fiction
oads				
e Indexing				
Discovery Support	<input type="checkbox"/>	 167	New Adult Fiction	reading_new_fiction_new_adult_fiction

STEP 7

Edit the label to give it a new title.

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Browse Categories

[Return to List](#) [History](#) [Delete](#)

Id [?](#)
248

Label [?](#) Required
Fiction

textId [?](#)
reading_new_york_times_best_sellers_fiction

userId [?](#)
44

STEP 8

In this case, I'm changing this title to "Adult Fiction"

Browse Categories

[Return to List](#) [History](#) [Delete](#)

Id [?](#)
248

Label [?](#) Required
Adult Fiction

textId [?](#)
reading_new_york_times_best_sellers_fiction

userId [?](#)
44

STEP 9

Optional: you can also edit the Text ID to stay consistent with the title.

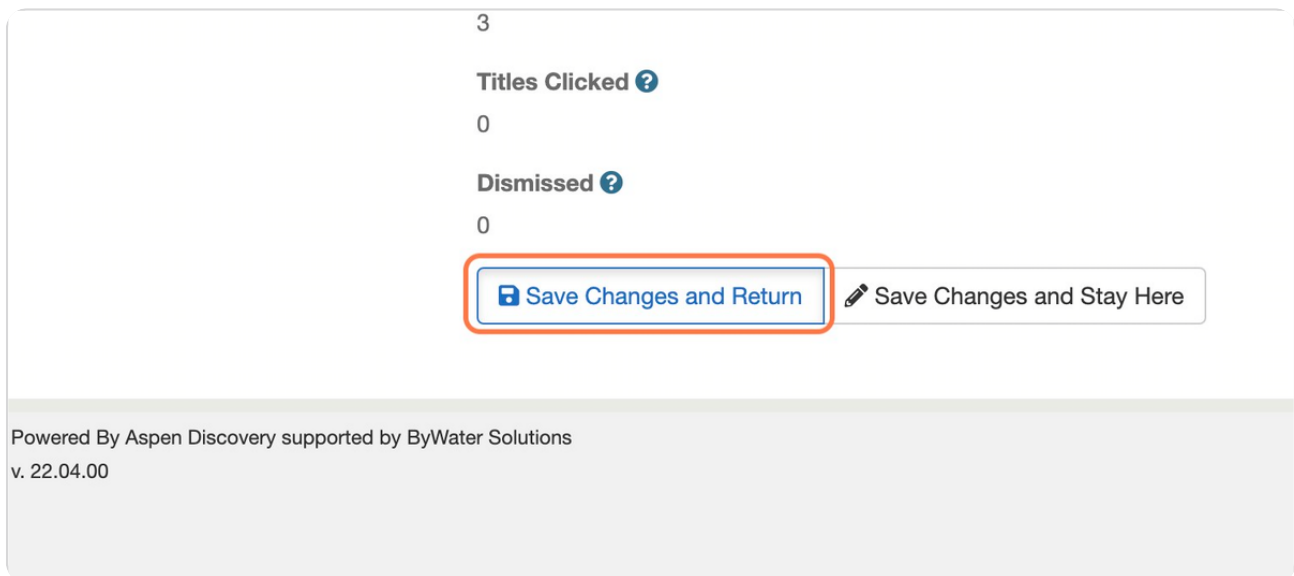
Since I'm changing the title to "Adult Fiction," I added "adult" in front of "fiction" in the text id.



The screenshot shows a form with four fields. The first field is labeled "Label" with a question mark icon and a red "Required" tag; it contains the text "Adult Fiction". The second field is labeled "textId" with a question mark icon; it contains the text "reading_new_york_times_best_sellers_adult_fiction". The third field is labeled "userId" with a question mark icon; it contains the number "44". The fourth field is labeled "Share With" with a question mark icon; it contains the text "Selected Library". An orange arrow points upwards to the "textId" field.

STEP 10

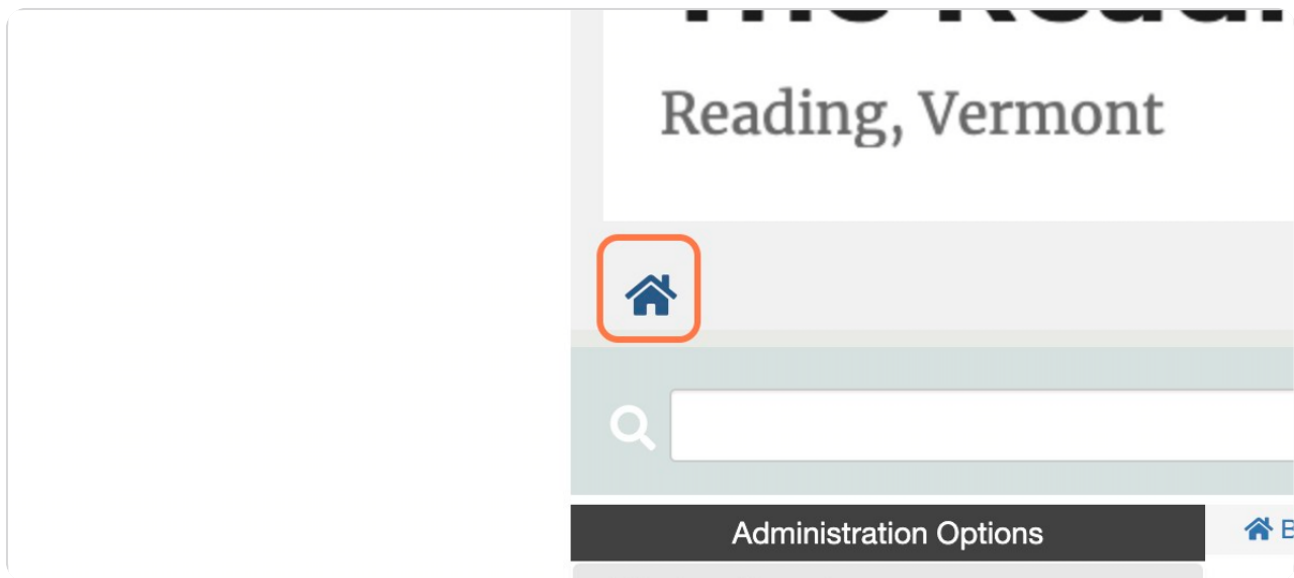
Scroll to the bottom and save your changes.



The screenshot shows the bottom of a form. It displays two statistics: "Titles Clicked" with a value of 3 and "Dismissed" with a value of 0. Below these are two buttons: "Save Changes and Return" (highlighted with an orange border) and "Save Changes and Stay Here". At the bottom, there is a footer that reads "Powered By Aspen Discovery supported by ByWater Solutions v. 22.04.00".

STEP 11

Return to the main landing page of your catalog.



STEP 12

You can now see the title of this sub-category has been updated.

