



## Creating Tabbed Collection Spotlights

Aspen allows you to add additional tabs to an existing collection spotlight. In this example, we have a collection spotlight for Quilting Books, but we want to add tabs to highlight other types of craft books.

14 Steps   [View on Tango](#)

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## STEP 1

Create the list or search results you want to add to an existing spotlight.

We've used the catalog search to create the results we want in order to add a Knitting Books tab to our existing Quilting Books spotlight.

The screenshot displays a library catalog search results page with three book entries. Each entry includes a book cover, title, author, publisher, publication date, language, and availability status. The first entry is 'Knit mitts: your hand-y guide to knitting mittens & gloves' by Kate Atherley, published by Spenser novels volume 23 in 2017. The second entry is 'Knitted animal friends' by Louise Crowther, published by Sewandiso in 2019. The third entry is 'The knitter's dictionary: knitting know-how from A to Z' by Kate Atherley, published by Intervolve in 2018. Each entry has a 'Book' button, a 'Show Edition' button, an 'On Shelf' button indicating availability, a 'Place Hold' button, and a 'More Info' button. There are also social media sharing icons for each entry.

Title	Author	Publisher	Pub. Date	Language	Availability
11) Knit mitts: your hand-y guide to knitting mittens & gloves	Atherley, Kate	Spenser novels volume 23	2017	English	Main Branch 1 available
12) Knitted animal friends	Crowther, Louise	Sewardiso	2019	English	Main Branch 1 available
13) The knitter's dictionary: knitting know-how from A to Z	Atherley, Kate	Intervolve	2018	English	On Shelf

## STEP 2

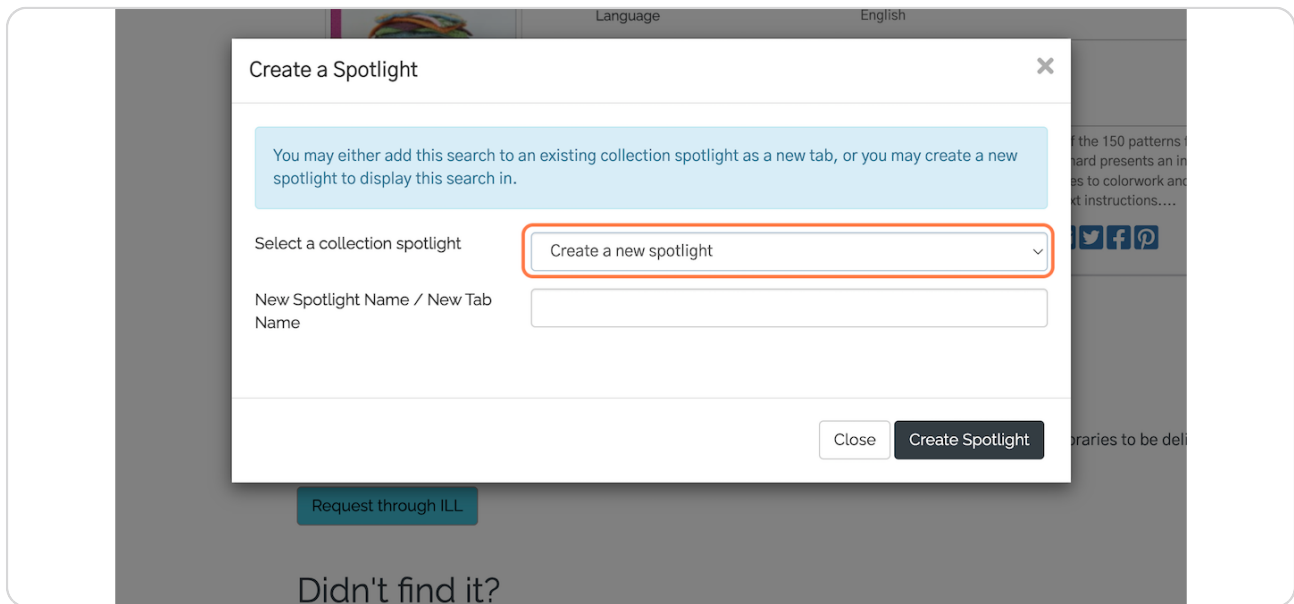
From the desired search results or user list, click on Create Spotlight.

The screenshot displays a library catalog search results page. At the top, there is a button labeled 'Submit Request'. Below this, there is a row of buttons: 'In this Search', 'Save Search', 'Export To Excel', 'Create Spotlight', and 'Add To Browse'. The 'Create Spotlight' button is highlighted with a red circle. Below the buttons, there is a section labeled 'This is footer text.' with a yellow arrow pointing to it.

### STEP 3

#### Click the "Select a collection spotlight" dropdown.

The default option is **Create a new spotlight**, but you can also select from existing collection spotlights if you wish to combine them.

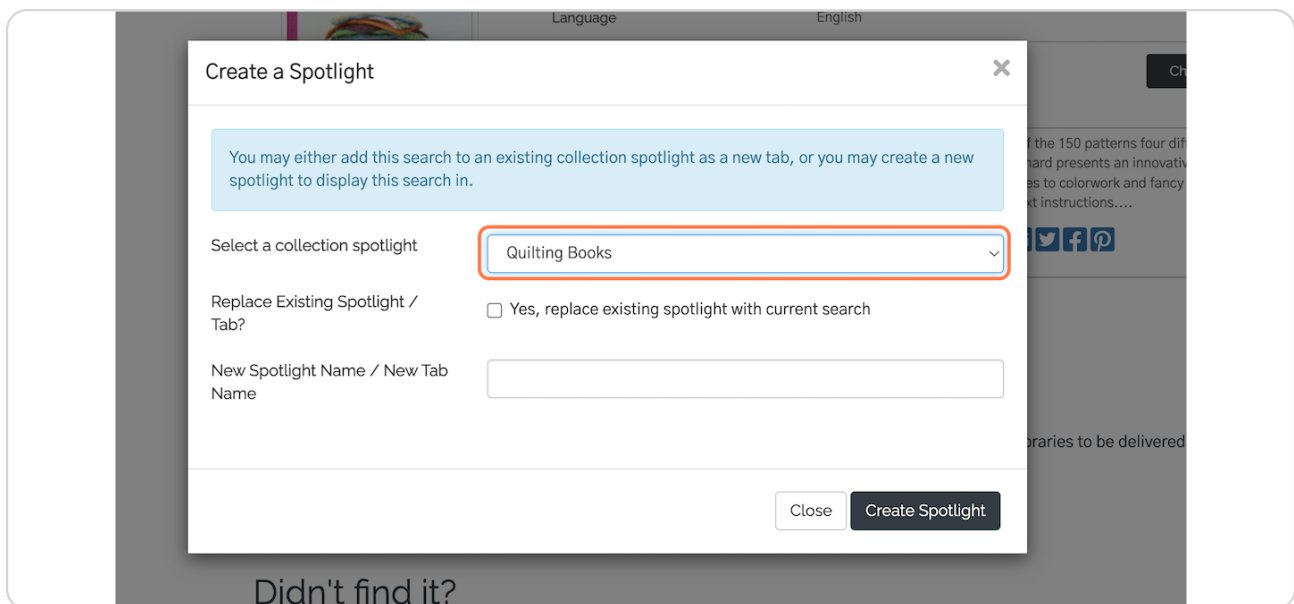


The screenshot shows a 'Create a Spotlight' dialog box. At the top, a light blue box contains the text: 'You may either add this search to an existing collection spotlight as a new tab, or you may create a new spotlight to display this search in.' Below this, the 'Select a collection spotlight' dropdown menu is highlighted with a red rectangle and shows 'Create a new spotlight' as the selected option. There is also a text input field for 'New Spotlight Name / New Tab Name'. At the bottom right, there are 'Close' and 'Create Spotlight' buttons. The background shows a website with a 'Language' dropdown set to 'English' and a 'Request through ILL' button.

### STEP 4

#### Select an existing spotlight.

We've selected our Quilting Books spotlight.



The screenshot shows the same 'Create a Spotlight' dialog box, but now the 'Select a collection spotlight' dropdown menu is highlighted with a red rectangle and shows 'Quilting Books' as the selected option. Below the dropdown, there is a checkbox labeled 'Replace Existing Spotlight / Tab?' with the text 'Yes, replace existing spotlight with current search' next to it. The 'New Spotlight Name / New Tab Name' text input field is also visible. The 'Close' and 'Create Spotlight' buttons remain at the bottom right. The background is the same website interface.

## STEP 5

### Name the new spotlight tab.

This screenshot shows a modal dialog box for naming a new spotlight tab. At the top, a light blue banner contains the text: "You may either add this search to an existing collection spotlight as a new tab, or you may create a new spotlight to display this search in." Below this, the form has three main sections. The first section, "Select a collection spotlight", features a dropdown menu currently set to "Quilting Books". The second section, "Replace Existing Spotlight / Tab?", includes a checkbox labeled "Yes, replace existing spotlight with current search", which is currently unchecked. The third section, "New Spotlight Name / New Tab name", contains a text input field with "Knitting Books" entered; this field is highlighted with a red rectangular border. At the bottom right of the dialog are two buttons: "Close" and "Create Spotlight". The background of the page is dimmed, showing a "Didn't find it?" section with a "Submit Request" button.

You may either add this search to an existing collection spotlight as a new tab, or you may create a new spotlight to display this search in.

Select a collection spotlight: Quilting Books

Replace Existing Spotlight / Tab? ☐ Yes, replace existing spotlight with current search

New Spotlight Name / New Tab name: Knitting Books

Close Create Spotlight

Didn't find it?  
Can't find what you are looking for? Try our Materials Request Service. [Submit Request](#)

## STEP 6

### Click on Create Spotlight

This screenshot shows the same modal dialog box as in Step 5, but now the "Create Spotlight" button is highlighted with a red rectangular border, indicating it should be clicked. The text input field at the top now contains "oks". The "Close" and "Create Spotlight" buttons are at the bottom. The background remains dimmed, showing the "Materials Request Service" section.

oks

Close Create Spotlight

Materials Request Service. [Submit Request](#)

## STEP 7

**You will be taken to the preview page for your collection spotlight.**

Notice that the Display Type is **Tabbed** and the two components of your collection spotlight are listed.

Display Type

Tabbed Display

Maximum Titles to show

25

Lists

Name	Display For	Created From
Quilting Books	all	Quilting
Knitting Books	all	Subject:knitting

Integration notes

To integrate this spotlight into another site, insert an iFrame into your site with the following source.

## STEP 8


**The Live Preview shows your new tabbed collection spotlight.**

Recommend: set iframe attribute frameborder="0" and put border any desired styling in your Style Sheet.

Live Preview

Quilting Books

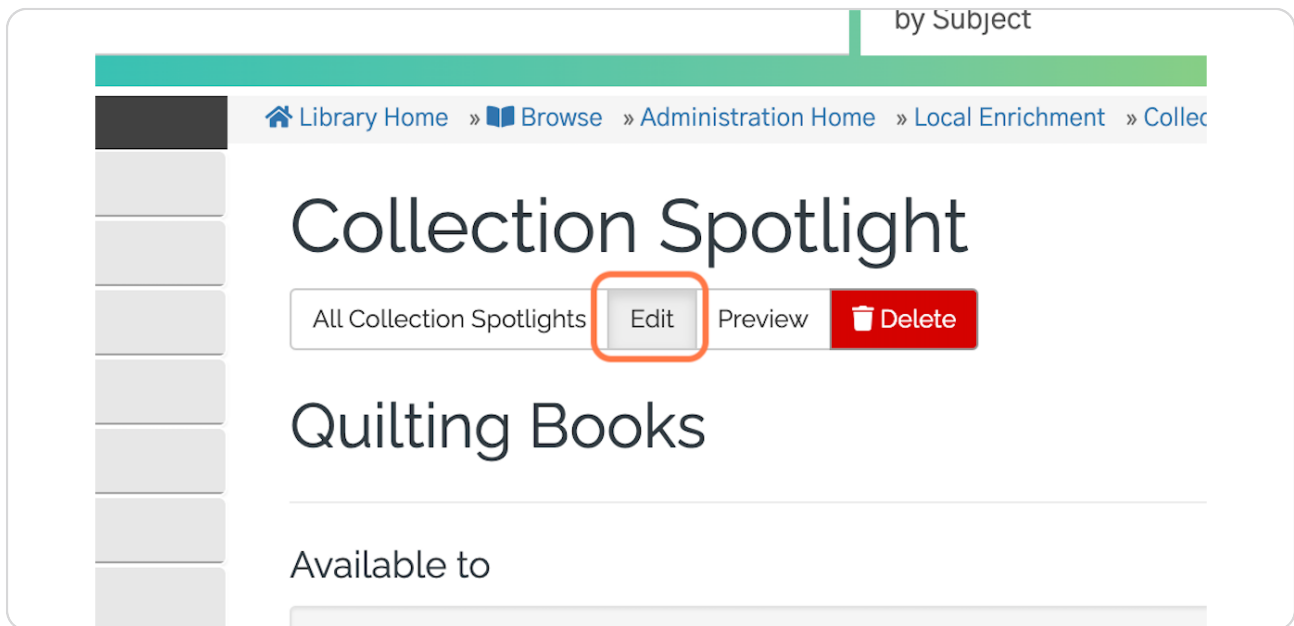
Quilting BooksKnitting Books



McCall's Quilting

## STEP 9

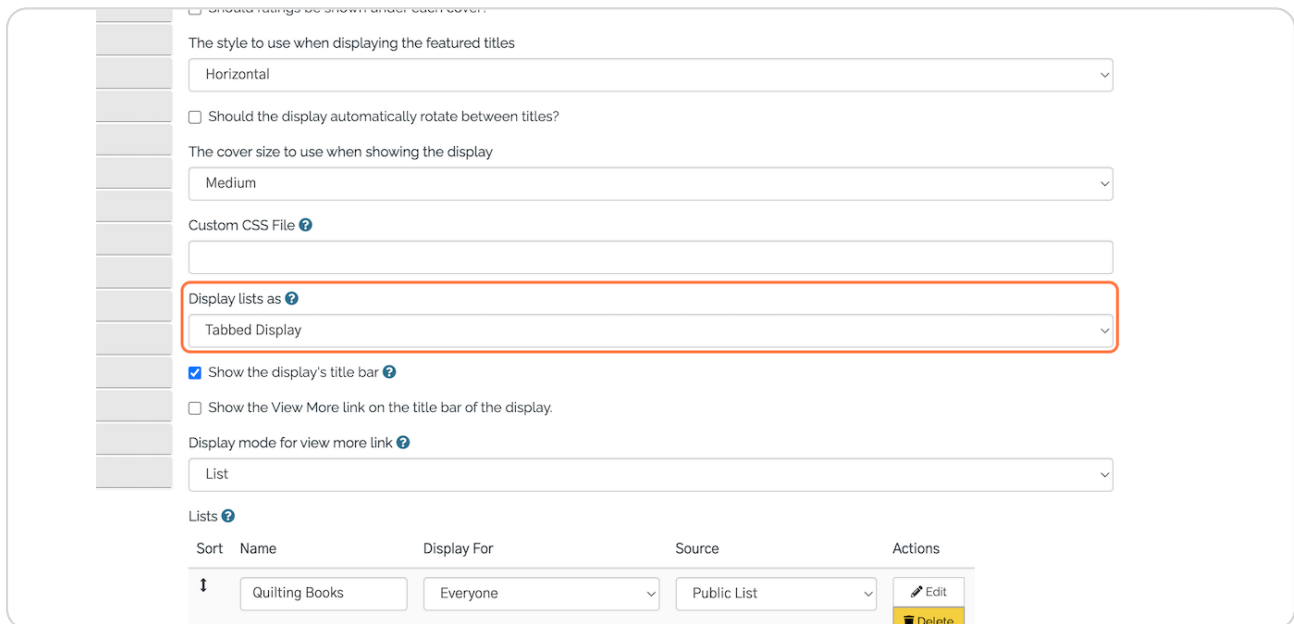
To modify the display of your collection spotlight, click **Edit**.



## STEP 10

In addition to the standard options, you can switch the display style.

By default, the collection spotlights will combine in a **Tabbed Display**. You can also switch to a **Drop Down List** display.



## STEP 11

To reorder tabs or list items, click the arrows to drag and drop.

You can also delete any tabs by clicking **Delete**.

The screenshot shows the Aspen Discovery configuration interface. On the left is a sidebar menu with options: EBSCOhost, Hoopla, OverDrive, Side Loads, Open Archives, Events, Website Indexing, User Lists, Course Reserves, and Aspen Discovery Support. The main area contains settings for the display, including a 'Medium' dropdown, a 'Custom CSS File' input, and a 'Display lists as' dropdown set to 'Drop Down List'. Below these are checkboxes for 'Show the display's title bar' (checked) and 'Show the View More link on the title bar of the display' (unchecked), and a 'Display mode for view more link' dropdown set to 'List'. A table titled 'Lists' is shown with columns: Sort, Name, Display For, Source, and Actions. It contains two entries: 'Quilting Books' (displayed for 'Everyone', source 'Public List') and 'Knitting Books' (displayed for 'Everyone', source 'Grouped Work Search'). Each entry has 'Edit' and 'Delete' buttons. Two orange arrows point to the up/down sort arrows in the 'Sort' column. Below the table are buttons for '+ Add New', 'Save Changes and Return', and 'Save Changes and Stay Here'. The footer includes 'Powered By Aspen Discovery supported by ByWater Solutions v. 22.07.00', a logo, and social media links.

## STEP 12

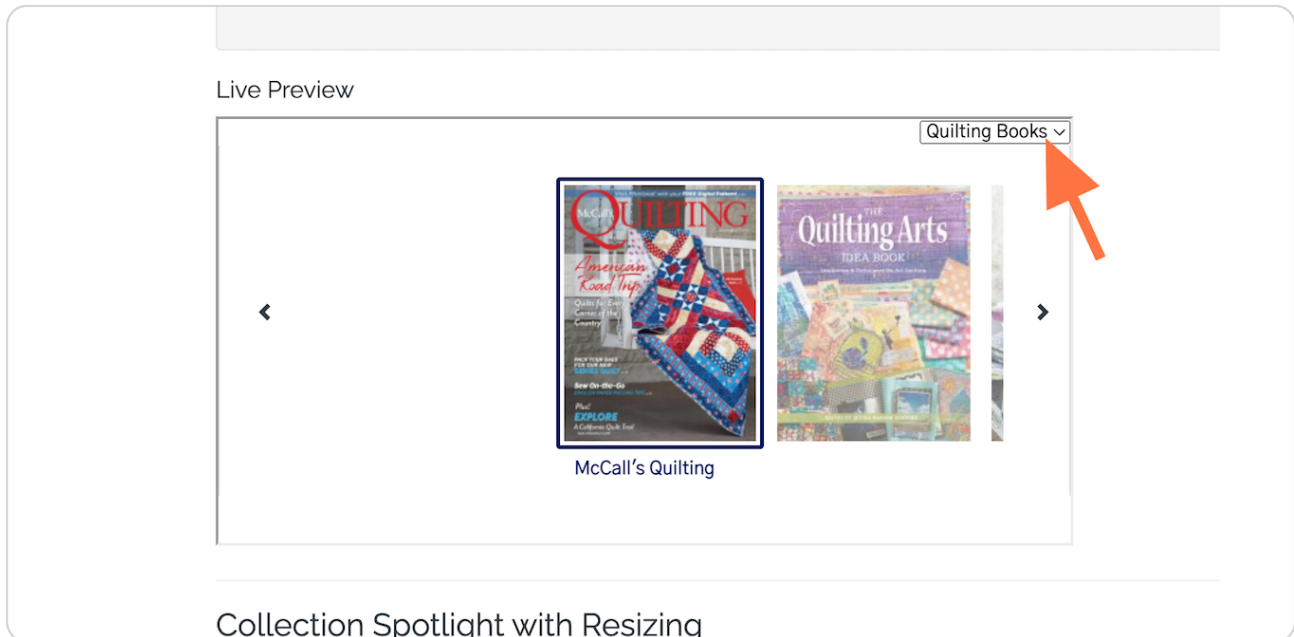
Save your changes.

This screenshot is a close-up of the bottom portion of the configuration interface from Step 11. It shows the 'Lists' table with 'Quilting Books' and 'Knitting Books'. Below the table is the '+ Add New' button. The 'Save Changes and Return' button is highlighted with an orange rectangle. To its right is the 'Save Changes and Stay Here' button. The footer area is also visible, showing the ByWater Solutions logo and the text 'This is footer text.'

## STEP 13

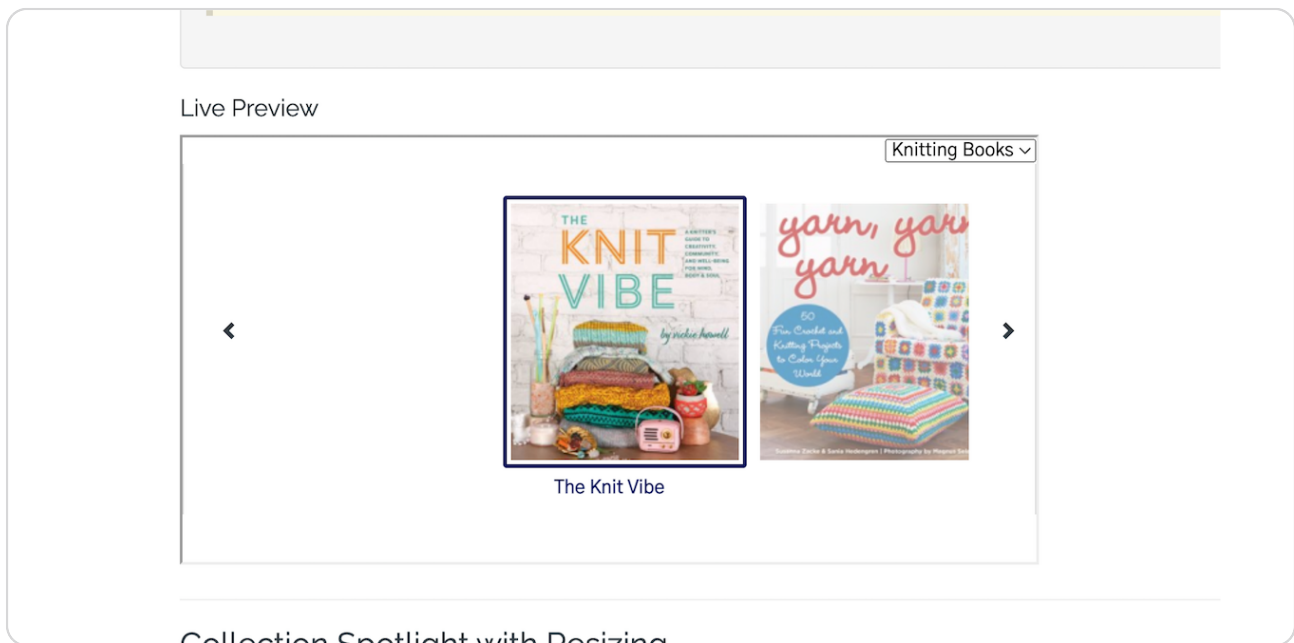
**Below, you can see the preview of a Drop Down List display.**

To change which list appears, click the dropdown menu.



## STEP 14

**Now we can see the second list in our collection spotlight.**





## STEP 15

**Experiment with the collection spotlight settings to find what type of display works for you!**

Created in seconds with

*Tango*